

# **Aging and Disability Services Division**

## **Developmental Services**

### **Financial Eligibility Reporting Responsibilities**

To make sure you get the help you need, it is important to report all changes. If something in your life changes, you must tell your Service Coordinator within 10 calendar days. You can report your changes by phone, email, mail, or in-person.

If changes are not reported, your payments may stop, and you may need to pay the program back. It is important to provide correct information when getting services. Giving false information may result in loss of assistance or a legal investigation.

You must report:

#### **Changes To Where You Live**

- The person served leaves your custody or care.
- You or the person served moves to a new place.
- You leave the United States for more than 30 calendar days.
- You or your spouse leave the home for 30 calendar days or more (such as, you enter a hospital or visit a relative).
- You no longer live in Nevada.

#### **Changes to Your Household**

- The person served passes away.
- A child is born or someone in the house passes away.
- Changes in your marital status:
  - You marry, divorce, separate, or your marriage is annulled.
  - Your spouse moves back into the home after being separated.
  - You start living with a partner but are not married.
- Someone moves in or out of your home.
- Social Security Number for the Head of Household (Family Preservation Program Only)

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**Changes to Your Income** (For you or anyone 18 or older that lives in the home)

- The person served starts getting money from a legal case or payment from a lawsuit.
- The person served starts getting a government pension, an annuity or if the amount of the annuity changes.
- A new job starts, or a job ends.
- Wages from a job go up or down. This includes bonus pay.
- You or a family member start getting money from any source (such as a check, prize money, legal case, money or property passed down from family who passed away, or any other type or payment).
- The amount of money you or your family receive changes.
- Any family member (any age) starts getting Supplemental Security Income or public assistance cash benefits.

**Help from Others**

- Financial help from someone outside of your home starts or stops.
- The amount of help (money or pay for household costs) you receive changes.

**THINGS OF VALUE THAT YOU OWN**

- You buy or receive something that is valuable (such as a home, car, or land).
- You sell or give away something that is valuable (such as a home, car, or land).